



The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

Jatindra Rajendra Mahavidyalaya

1.2 Address Line 1

P O - AMTALA

Address Line 2

DIST - MURSHIDABAD

City/Town

AMTALA

State

WEST BENGAL

Pin Code

742121

Institution e-mail address

principal@jrm.org.in

Contact Nos.

03482 -247244 & 03482 – 247107.

Name of the Head of the Institution:

GEETALI BERA

Tel. No. with STD Code:

03482 - 247905

Mobile:

09434687179

Name of the IQAC Co-ordinator:

SUCHARITA MITRA

Mobile:

09732656465

IQAC e-mail address:

sucharitamitra22@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

WBCOXX13314

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

March 31, 2007/241

1.5 Website address:

www.jrm.org.in

Web-link of the AQAR: [http:// www.jrm.org.in /AQAR2014-15.doc](http://www.jrm.org.in/AQAR2014-15.doc)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++		2007	5
2	2 nd Cycle				

3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

29.01.2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 01/12/2015 (DD/MM/YYYY)
- ii. AQAR 04/12/2015 (DD/MM/YYYY)
- iii. AQAR 08/12/2015 (DD/MM/YYYY)
- iv. AQAR 14/12/2015 (DD/MM/YYYY)
- v. AQAR 06/08/2016 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF KALYANI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc: **N/A**

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

2

2.4 No. of Management representatives

2

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and
community representatives

Nil

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

20

2.10 No. of IQAC meetings held

6

2.11 No. of meetings with various stakeholders:

Faculty

5

Non-Teaching Staff

1

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related) Nil

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by the IQAC :

1. Online admission successfully implemented, online counselling was done this session.
2. UGC sanctioned Seminar proposal for Political Science
3. Education Honours course initiated and will be introduced from forthcoming session.
4. Process of academic journal publication started with application for ISSN number.
5. Biometric security system could not be set up due to non-availability of the same in this region.
6. Block B construction almost completed and opened for use.
7. Online Feedback system started successfully but online profile mapping is still being processed.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Academic Journal planned by IQAC 2. Online Feedback and Profile mapping 3. State level and National level seminar proposals forwarded to UGC in English, Political Science and Philosophy 4. Education honours applied 5. Biometric door for staff and students 6. Completion of block B second floor 7. Encourage teachers to apply for minor research project and research related activities 8. Distance learning course for Post Graduate applied 	<ol style="list-style-type: none"> 1. Online admission successfully implemented, online counselling was done this session. 2. UGC sanctioned Seminar proposal for Political Science 3. Education Hons initiated and will be introduced from forthcoming session. 4. Process of academic journal publication started with application for ISSN number. 5. Biometric security system could not be set up due to non-availability of the same in this region. 6. Block B construction almost completed and opened for use. 7. Online Feedback system started successfully but online profile mapping is still being processed. 8. Prayer for opening distance learning course accepted but inspection to be done shortly.

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

Plan:

1. Academic Journal planned by IQAC
2. Online Feedback and Profile mapping
3. State level and National level seminar proposals forwarded to UGC in English, Political Science and Philosophy
4. Education honours applied for
5. Biometric access control
6. Completion of block B second floor
7. Encourage teachers to apply for minor research project and research related activities

Achievements:

1. Online admission successfully implemented, online counselling was done this session.
2. UGC sanctioned Seminar proposal for Political Science
3. Education Hons initiated and will be introduced from forthcoming session.
4. Process of academic journal publication started with application for ISSN number.
5. Biometric security system could not be set up due to non-availability of the same in this region.
6. Block B construction almost completed and opened for use.
7. Online Feedback system started successfully but online profile mapping is still being processed.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	15			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	15			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	14

1.3 Feedback from stakeholders (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

yes

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, Arabic Honours

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	7	1		1(CWTT) 10(APTT)

2.2 No. of permanent faculty with Ph.D.

1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02								02	

2.4 No. of Guest and Visiting faculty and Temporary faculty

08 -UG

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			05
Presented papers	1	2	01
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of wall magazines to reiterate lessons taught.
- Monthly class tests and departmental student- presentations.
- Power-point presentations, smart board use in teaching learning process.

2.7 Total No. of actual teaching days

146

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Multiple Choice Questions

2.9 No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0

0

0

2.10 Average percentage of attendance of students

60%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.(Hons)	101	-	6.93	62.37	-	-
B.A.(Gen)	66	-	-	6.06	-	54.54

2.12 How does IQAC/College Administration Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC assesses the teaching learning process by conducting periodical meetings with faculty

Plans examination schedules, teaching days and holidays.

Encourages participation in self- upgradation programmes for teaching faculty.

2.13 Initiatives undertaken towards faculty development Nil

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	02+1	0	0
Technical Staff	1	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC has decided to publish an academic journal to promote the atmosphere of research among the teachers.
- Reprographic and Internet facilities are provided for teachers.
- Teachers are encouraged to present papers and participate in seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				

Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the
Institution: Nil

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: N/A International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year: N/A

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: N/A

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): N/A

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events: N/A

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC: N/A

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Date of Programme : 13.01.2016
Sub :- National Youth Day Celebration
2. Date of Programme : 14.01.2016
Sub :- Orientation Programme about Aims & Objectives of NSS
3. Date of Programme : 18.01.2016
Sub :- Plantation & Gardening
4. Date of Programme: 21.01.2016
Name of Adopted Village – Bagachara, Amtala, Singhpara, Amtala Hatpara, Murshidabad.
Topic :- Creating awareness on child marriage.
5. Date of Programme: 26.01.2016
Sub :- Republic Day Celebration
6. Date of Programme : 30.01.2016
Sub :- Discussion on the Martyrs Day
7. Date of Programme: 05.02.2016
Sub :- Cleanliness of College Campu
8. Date of Programme : 08.03.2016
Sub :- International Women’s Day Celebration
9. Date of Programme : 20.03.2016
Sub :- Health Checkup Programme
10. Date of Programme : 21.03.2016, 22.03.2016 & 26.03.2016
Sub :- Family and Child Care
Name of Adopted Village – Sankoa, Daspara, Murshidabad.
11. Date of Programme : 28.03.2016 & 29.03.2016
Sub :- Medical Service and Child Care
Name of Adopted Village – Mathpara, Murshidabad.
12. Date of Programme : 30.03.2016 & 31.03.2016
Sub :- Afforestation & Tree Plantation
Name of Adopted Village – Mokterpur, Murshidabad.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1505.56 sq m.	0		1505.56 sq m.
Class rooms	19	1	College Fund	20
Laboratories	0	0		0

Seminar Halls	0	0	0	0
No. of important equipments purchased (1-0 lakh) during the current year.	78	44	Merged Scheme UGC College Fund	213
Value of the equipment purchased during the year (Rs. in Lakhs) including Others		3,59,877	UGC & College Grant	3,59,877

4.2 Computerization of administration and library

- Faster internet network put in place of previous broadband network (which showed sudden fluctuations of speed)
- Wi-Fi facilities provided for staff to expedite administrative and other work.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books, Reference Books, e-Books, Journals, e-Journals, Digital Database, CD & Video,	20043	1646109	985	106575	21028	1752684

Others (specify)

4.4 Technology up gradation (overall)

	Total Computers/ Laptops	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	Nil	10	Nil	Nil	12	0	04
Added	2	Nil	0	Nil	Nil	2	0	0
Total	38	Nil	10	Nil	Nil	14	0	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training of Internet and Computer usage provided to staff on regular periodical basis.

4.6 Amount spent on maintenance:

i) ICT	80140.00
ii) Campus Infrastructure and equipment	61190.00
iii) Others	37787.00
Total :	179117.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC/ College Administration in enhancing awareness about Student Support Services

- Orientation class conducted to inform new students about the Institutional support services.
- Increased number of CCTVs has been placed especially in the classrooms for monitoring and security purposes.
- College magazine *Jalangi* published by institution in absence of elected Students' Union.
- Anti-Dowry Day, International Women's Day and World Environment Day and such important occasions were celebrated to make students aware of the issues in society at large.
- Wall magazines on different subjects encouraged from students to iterate their understanding of class lessons.
- Online feedback system put in place for students' evaluation and betterment of Institutional services.

5.2 Efforts made by the institution for tracking the progression

- MCQ pattern tests done as well as home assignments given to continually monitor the progression of students.
- During University Examinations special routine followed only for first year students so that their studies and academic progression is not hampered.
- Online feedback system where students present their evaluation of classroom teaching is checked regularly and changes are made to upgrade the teaching process for students' benefit.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2266			

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	997	44		1269	56

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1707	83	01	70	13	1846	1798	132	3	333	0	2266

Demand ratio 1: 1.56 Dropout 27% (Mid-Term)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No formal student support mechanism for coaching for competitive examinations. However, books and journals on Competitive Examinations increased in the Library as well in Departmental Libraries to help students .

No. of students beneficiaries

5.5 No. of students qualified in these examinations: Nil

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Nil

No. of students benefitted

5.7 Details of campus placement: N/A

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

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5.8 Details of gender sensitization programmes

- Kanyashree Prokalpya brought all girl- students of the college under its financial and welfare umbrella.
- Number of female-students in college has exceeded number of male-students due to college efforts to attract girls to higher studies. 56 % of college students are girls, a remarkable achievement in this local community.
- To ensure greater safety of students, especially girl-students, increased number of CCTVs have been installed within the classrooms.
- International Women’s Day and Anti-Dowry Day observed to focus on problems of girls in the community.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events: Nil

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
➤ Financial support from institution	-	-
❖ Financial support from government	719.00	3448950.00
• Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

- We provide financial support to our Student's Welfare Fund.
- ❖ Financial Support from Government Includes Minority Scholarship, West Bengal Merit-cum-Means Scholarship of BPL students, and scholarships to wards of bidi workers
- Sitaram Jindal Foundation Scholarship

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Extra books to be lent to Honours students from Library to help their studies as students complained they have less access to relevant books of their subject. Also, more journals and books added to Departmental Libraries to provide additional reference material to students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

Our Mahavidyalaya, ensconced in the natural surroundings of the rural area of Murshidabad, is a beacon of hope for students of this financially backward belt, with a hunger for knowledge and growth. Our vision is to respond to the changing social realities of this region and empower the next generations of learners with values of dignity, equality, social justice and human rights for all. There is special emphasis on the higher education of the female population, mostly from the minority community, to help them voice their struggles and aspirations.

MISSION

1. It is a challenge to initiate the need and hunger for education in unlearned masses in these rural areas. We strive to better ourselves in every sphere to provide improved and easy access to knowledge for the backward population of our region.
2. Female education and self-awareness is of paramount importance as majority of women in this area is uneducated and suffering from various superstitions which impede their progressive thinking. The importance of this institution in this remote neighbourhood is evidenced by the fact that almost 50% students are female students and specifically from the minority community.
3. In keeping with the agricultural way of life, students are to be initiated into scientific modes of thinking. Thus an attempt is made to amalgamate the two for an improved lifestyle, at the same time restrict brain-drain from this rural sector so that more educated youth -generations strive to remain here and not get sucked up into the fascination of going towards the urban way of life.

6.2 Does the Institution has a management Information System

N/A

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum provided by the Kalyani University is adhered to while teaching in class. However, teachers are encouraged to update themselves with latest theories on areas of the curriculum by bringing accessory reference material for meritorious students to access last information in the class itself.

Also, change in the curriculum of Bengali Honours was made during this session and accordingly, changes in the syllabus division were made by the concerned Department.

6.3.2 Teaching and Learning

- Use of ICT classrooms helped teaching and learning process.
- Books on new inclusions in curriculum, especially in the Department of Bengali.

6.3.3 Examination and Evaluation

- Attendance in college and participation in Departmental Seminars are important factors in overall evaluation of student's performance.
- College teachers act as examiners, paper-setters, scrutineers, head-examiners, moderators in University examinations.

6.3.4 Research and Development

- Teaching faculty encouraged wholeheartedly to participate in seminars, conferences and also to present papers and articles.
- Teachers undergoing Research studies and studying for PhD are given full support and access to Institutional library and Internet facilities.
- IQAC has planned to publish an academic journal to encourage the growth of research in the Institution.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Wi-Fi facility provided to students in Reading Room.
- Increased number of books and journals provided in the library for students.

6.3.6 Human Resource Management

- Teachers in subjects were recruited as per recommendation of College Service Commission following proper rules and regulations.
- Faculties given ample opportunities to upgrade themselves in research and faculty development programmes.

6.3.7 Faculty and Staff recruitment

- Faculty and staff are recruited as per Govt. norms/rules.
- Non-teaching staff are recruited transparently by college authorities as per Govt/University rules.
- Faculty recruited by College Service Commission. Contractual and Part-Time Teachers are recruited by an expert committee as per Govt. Orders.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

- Online admission process introduced and online counselling done.
- The admission committee is in charge of the admission process.
- Admission is strictly on basis of merit.
- All rules and regulations, seat reservation policy of affiliated University and government are maintained.
- The college provides information about details of admission process and relevant dates, fee structure, student support on the notice board.
- A detailed admission prospectus is also available to all students.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Co-operative Fund. • Canteen Facilities.
Non teaching	<ul style="list-style-type: none"> • Puja/Eid bonus for Casual staff. • Group Insurance and Co-operative Fund.
Students	<ul style="list-style-type: none"> • Poor student aid Fund • Students' Health Home • Tuition-waiver/ Free Studentship • Admission fees in instalments.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N/A	No	N/A
Administrative	No	N/A	No	N/A

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

There is no established alumni association of the college. However, alumni support at informal level is there to help students at different times.

6.12 Activities and support from the Parent – Teacher Association

There is no formal Parent-Teacher Association. However, on occasions, parents are invited to help/participate in various activities.

6.13 Development programmes for support staff

- Pay-related issues of staff- members monitored by college administration through NTS Council
- Festival bonus given to support staff
- Loans given in times of financial need from Staff Cooperative Fund

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Continuation of the drive to keep college campus plastic-free and no-smoking zone.
- Use of mobile phones by the students in the college banned
- Create consciousness about environment through classroom teaching and practical lessons like rallies by students of ENVS Studies
- Involvement of students in campus maintenance and beautification

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academic Initiatives of the College:

- MCQ pattern of class tests and departmental seminars encouraging students' original thinking initiated.
- Classroom teaching continued with increased use of devices like the Digital Visualizer and Smart Board.

Green Initiative of the College:

- The college has Nature Club which conducts activities relating to Environment Consciousness in the college campus.
- To observe Briksha Ropan as a culture and not a mere event only creating awareness among students to preserve environment
- The use of plastic bags is avoided in the campus

Gender Sensitisation:

- Kanyashree Prokalpya brought all girl- students of the college under its financial and welfare umbrella.
- Number of female-students in college has exceeded number of male-students due to college efforts to attract girls to higher studies. 56 % of college students are girls, a remarkable achievement in this local community.
- To ensure greater safety of students, especially girl-students, increased number of CCTVs have been installed within the classrooms.
- International Women's Day and Anti-Dowry Day observed to focus on problems of girls in the community.

Administrative Initiatives of the college:

- An online notification system has been developed through the SMS gateway enabling the college authority to reach out to the students to share important notifications and information

Online admission successfully implemented, online counselling was done this session.

UGC sanctioned Seminar proposal for Political Science

Education Hons initiated and will be introduced from forthcoming session.

Process of academic journal publication started with application for ISSN number.

Biometric security system could not be set up due to non-availability of the same in this region.

Block B construction almost completed and opened for use.

Online Feedback system started successfully but online profile mapping is still being processed.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Title of the Practice

HERBAL AND MEDICINAL GARDEN

Objectives of the Practice

Creating consciousness about the medicinal and healing benefits of herbs and plants around us in our natural surroundings.

The Context

It is refreshing to draw from the natural resources and experience of the local agricultural community, the sons and daughters of the soil. This region is rich with plants full of herbal and medicinal qualities. This practice will help students relate to Nature around us, study the special qualities of indigenous plants of their environment and toil to feel the satisfaction of their labours in the garden.

The Practice

Observing regular lectures and programmes on medicinal types of plants, practical sessions in the garden and overseeing by constant guidance of Nature Club.

Problems Encountered and Resources Required

Problem – limitation of campus area for specialized gardening.

Evidence of success

Creation of a beautiful and educational practice which has enhanced students' sense of nature around them and enriched the local community as well through the students' activities.

Title of the Practice**ONLINE FEEDBACK SYSTEM****Objectives of the Practice**

Every teacher/ Institution needs to gauge the real time import of their practices and what needs to be modified/enhanced. The online feedback system helps the students evaluate the various facets of their experience in college and give their individual feedback quickly and effectively.

The Context

Technology has enabled us to use the tools to evaluate our teaching- learning process and upgrade our practices accordingly. The online feedback system helps students to give their feedback anytime and anywhere without hindrance and fear of persecution.

The Practice

Students can give their valuable feedback according to their experience in classroom and overall in the college campus by logging in online and expressing their opinions through the format of the online feedback system in place.

Problems Encountered and Resources Required

Problem – Fluctuation of the internet facilities, access to internet facility in this remote hinterland.

Evidence of success

Students have readily availed themselves of this online facility and teachers/ college have appreciated their opinion and have evaluated their own teaching-learning practices in the light of this feedback.

7.4 Contribution to environmental awareness / protection

- Continuation of the drive to keep college campus plastic-free and no-smoking zone.
- Use of mobile phones by the students in the college banned
- Create consciousness about environment through classroom teaching and practical lessons like rallies by students of ENVS Studies
- Involvement of students in campus maintenance and beautification

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. **Plans of institution for next year**

1. Profile mapping software to be put in place.
2. More and regular use of ICT in teaching learning process.
3. To start Education Honours in the forthcoming year.
- 4.

Name **SUCHARITA MITRA**

Name **GEETALI BERA**

Sucharita Mitra
6.8.16
COORDINATOR
IQAC
J.R. Mahavidyalaya
Amtala, Murshidabad

Geetali Das
6.8.16
Teacher-in-Charge
Jatindra-Rajendra Mahavidyalaya
P.O. Amtala, Murshidabad

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Academic Calendar 2015-2016 & Administrative Calendar 2015-2016
Jatindra Rajendra Mahavidyalaya , Amtala, Murshidabad

Date	Year	Academic Calendar 2015-16	Administrative Calendar 2015-16	Date	Year	Academic Calendar 2015-16	Administrative Calendar 2015-16
1st July	Wed	College reopens /TIC meets Teachers/Classes		1st Jan	Fri	New Year Day	
2nd July	Thu	IDAC meeting & classes		2nd Jan	Sat	Part-I, Part-II & Part-III Classes	
3rd July	Fri	Departmental Academic plan meeting, & Classes		3rd Jan	Sun		
4th July	Sat	Routine Committee & Classes		4th Jan	Mon	Part-I, Part-II & Part-III Classes	
5th July	Sun			5th Jan	Tue	do	
6th July	Mon	1 st year Honours classes	Arabic Honours Admission	6th Jan	Wed	do	
7th July	Tue	do	do	7th Jan	Thu	do	
8th July	Wed	do	do	8th Jan	Fri	do	
9th July	Thu	do	do	9th Jan	Sat	do	
10th July	Fri	do	do	10th Jan	Sun		
11th July	Sat	do		11th Jan	Mon	Part-I, Part-II & Part-III Classes	
12th July	Sun			12th Jan	Tue	Birthday of Swami Vivekananda	
13th July	Mon	1 st year Honours classes		13th Jan	Wed	Youth Day Celebration & Classes	
14th July	Tue	do		14th Jan	Thu	Part-I, Part-II & Part-III Classes	
15th July	Wed	do		15th Jan	Fri	do	
16th July	Thu	do		16th Jan	Sat	do	
17th July	Fri	Pre-Id-ul-Fitr Holiday		17th Jan	Sun		
18th July	Sat	Id-ul-Fitr		18th Jan	Mon	Part-I, Part-II & Part-III Classes	
19th July	Sun			19th Jan	Tue	Part-I, Part-II & Part-III Classes & T.C meeting	
20th July	Mon	1 st year Honours classes		20th Jan	Wed	Part-I, Part-II & Part-III Classes	
21st July	Tue	do		21st Jan	Thu	do	
22nd July	Wed	1 st year Honours & General classes		22nd Jan	Fri	do	
23rd July	Thu	do		23rd Jan	Sat	Shradh Jayanti	
24th July	Fri	do		24th Jan	Sun		
25th July	Sat	do		25th Jan	Mon	Part-I, Part-II & Part-III Classes	
26th July	Sun			26th Jan	Tue	Republic Day	
27th July	Mon	1 st year Honours & General classes		27th Jan	Wed	Part-I, Part-II & Part-III Classes	Admission Part II
28th July	Tue	do		28th Jan	Thu	do	do
29th July	Wed	do		29th Jan	Fri	do	do
30th July	Thu	do		30th Jan	Sat	do	do
31st July	Fri	do		31st Jan	Sun	Holiday	
T.D - 25 W.D - 25				T.D - 22 W.D - 22			

1st August	Sat	1 st year Honours & General classes		1st Feb	Mon	Part-I, Part-II & Part-III Classes	Admission Part II
2nd August	Sun			2nd Feb	Tue	do	Admission Part II
3rd August	Mon	1 st year Honours & General classes		3rd Feb	Wed	do	Admission Part II
4th August	Tue	do		4th Feb	Thu	do	Admission Part II
5th August	Wed	do		5th Feb	Fri	do	
6th August	Thu	T.C meeting & Classes		6th Feb	Sat	do	
7th August	Fri	1 st year Honours & General classes		7th Feb	Sun		
8th August	Sat	do		8th Feb	Mon	Part-I, Part-II & Part-III Classes	
9th August	Sun			9th Feb	Tue	do	
10th August	Mon	1 st year Honours & General classes		10th Feb	Wed	do	
11th August	Tue	do		11th Feb	Thu	do	
12th August	Wed	do		12th Feb	Fri	Saraswati Puja	
13th August	Thu	do		13th Feb	Sat	Saraswati Puja	
14th August	Fri	do		14th Feb	Sun		
15th August	Sat	Independence Day		15th Feb	Mon	Part-I, Part-II & Part-III Classes	
16th August	Sun			16th Feb	Tue	do	
17th August	Mon	1 st year Honours & General classes		17th Feb	Wed	do	
18th August	Tue	T.C meeting & Classes		18th Feb	Thu	do	
19th August	Wed	1 st year Honours & General classes		19th Feb	Fri	do	
20th August	Thu	do		20th Feb	Sat	do	
21st August	Fri	Part II University Exam		21st Feb	Sun		
22nd August	Sat	do		22nd Feb	Mon	International Mother Language Day Celebration & Classes	
23rd August	Sun	do		23rd Feb	Tue	Part-I, Part-II & Part-III Classes	
24th August	Mon	Part II University Exam	Admission Committee Meeting	24th Feb	Wed	do	
25th August	Tue	do	Issue of Identity Card & Minority scholarship	25th Feb	Thu	do	
26th August	Wed	do	do	26th Feb	Fri	do	
27th August	Thu	do	do	27th Feb	Sat	do	
28th August	Fri	do	do	28th Feb	Sun		
29th August	Sat	do		29th Feb	Mon	Part-I, Part-II & Part-III Classes	
30th August	Sun						
31st August	Mon	Part II University Exam					
T.D - 16 W.D - 25				T.D - 23 W.D - 23			

1st Sep	Tue	University Exam		1st March	Tue	Part-I, Part-II & Part-III Classes	
2nd Sep	Wed	do		2nd March	Wed	do	
3rd Sep	Thu	do	Registration Group 1	3rd March	Thu	do	
4th Sep	Fri	do	Registration Group 2	4th March	Fri	Test Exam Part III	
5th Sep	Sat	Jannasharam		5th March	Sat	do	
6th Sep	Sun			6th March	Sun		
7th Sep	Mon	University Exam	Registration Group 3	7th March	Mon	Test Exam Part III	
8th Sep	Tue	do	Registration Group 4	8th March	Tue	do	
9th Sep	Wed	do	Registration Group 5	9th March	Wed	do	
10th Sep	Thu	do	Registration Group 6	10th March	Thu	do	
11th Sep	Fri	do	Registration Group 7	11th March	Fri	do	
12th Sep	Sat	do		12th March	Sat	Part-I, Part-II & Part-III Classes	
13th Sep	Sun			13th March	Sun		
14th Sep	Mon	University Exam		14th March	Mon	Part-I, Part-II & Part-III Classes	Part III form fillup
15th Sep	Tue	do		15th March	Tue	do	
16th Sep	Wed	do		16th March	Wed	do	do
17th Sep	Thu	do		17th March	Thu	do	do
18th Sep	Fri	do		18th March	Fri	do	do
19th Sep	Sat	do		19th March	Sat	do	
20th Sep	Sun			20th March	Sun		
21st Sep	Mon	University Exam	Provisional Admission Part III	21st March	Mon	Part-I, Part-II & Part-III Classes	
22nd Sep	Tue	University Exam & IQAC Meeting	do	22nd March	Tue	do	
23rd Sep	Wed	University Exam	do	23rd March	Wed	Dussehra	
24th Sep	Thu	Prasidant's Holiday		24th March	Thu	Dussehra	
25th Sep	Fri	ist'ad Juma		25th March	Fri	Good Friday	
26th Sep	Sat	T.C meeting		26th March	Sat	Part-I, Part-II & Part-III Classes	
27th Sep	Sun			27th March	Sun		
28th Sep	Mon	Part I University Exam		28th March	Mon	Part II test Exam	
29th Sep	Tue	do		29th March	Tue	do	
30th Sep	Wed	do		30th March	Wed	do	
				31st March	Thu	do	

T.D - 00 W.D - 23

T.D - 13 W.D - 24

1st Oct	Thu	Part I University Exam		1st April	Fri	Part II test Exam	
2nd Oct	Fri	Gandhi Jayanti		2nd April	Sat	do	
3rd Oct	Sat	Part I University Exam		3rd April	Sun		
4th Oct	Sun			4th April	Mon	Part-I, Part-II & Part-III Classes	
5th Oct	Mon	Part I University Exam		5th April	Tue	do	
6th Oct	Tue	do		6th April	Wed	do	
7th Oct	Wed	do		7th April	Thu	do	
8th Oct	Thu	do		8th April	Fri	do	
9th Oct	Fri	do	Examination Committee meeting	9th April	Sat	do	
10th Oct	Sat	do		10th April	Sun		
11th Oct	Sun			11th April	Mon	Part-I, Part-II & Part-III Classes	
12th Oct	Mon	Mahalanaya		12th April	Tue	IQAC meeting & Classes	
13th Oct	Tue	Part I University Exam		13th April	Wed	Part-I, Part-II & Part-III Classes	
14th Oct	Wed	do		14th April	Thu	Nata Barsha	
15th Oct	Thu	do		15th April	Fri	Part-I, Part-II & Part-III Classes	
16th Oct	Fri	do		16th April	Sat	do	
17th Oct	Sat	do		17th April	Sun		
18th Oct	Sun			18th April	Mon	Part-I, Part-II & Part-III Classes	
19th Oct	Mon	Pada Vacation		19th April	Tue	do	
20th Oct	Tue	do		20th April	Wed	do	
21st Oct	Wed	do		21st April	Thu	do	
22nd Oct	Thu	do		22nd April	Fri	do	
23rd Oct	Fri	do		23rd April	Sat	do	
24th Oct	Sat	do		24th April	Sun		
25th Oct	Sun			25th April	Mon	Part-I, Part-II & Part-III Classes	
26th Oct	Mon	do		26th April	Tue	do	
27th Oct	Tue	do		27th April	Wed	do	
28th Oct	Wed	do		28th April	Thu	do	
29th Oct	Thu	do		29th April	Fri	do	
30th Oct	Fri	do		30th April	Sat	do	
31st Oct	Sat	do					

T.D - 00 W.D - 13

T.D - 23 W.D - 25

1st Nov	Sat			1st May	Sun	May Day	
2nd Nov	Mon	Public Vacation		2nd May	Mon	Part-I, Part-II & Part-III Classes	
3rd Nov	Tue	do		3rd May	Tue	Part I Test Exam	
4th Nov	Wed	do		4th May	Wed	do	
5th Nov	Thu	do		5th May	Thu	Part I Test Exam & IQAC meeting	
6th Nov	Fri	do		6th May	Fri	Part I Test Exam	
7th Nov	Sat	do		7th May	Sat	do	
8th Nov	Sun			8th May	Sun		
9th Nov	Mon	do		9th May	Mon	Part I Test Exam	Part II form fillup
10th Nov	Tue	do		10th May	Tue	do	do
11th Nov	Wed	do		11th May	Wed	do	do
12th Nov	Thu	do		12th May	Thu	do	do
13th Nov	Fri	do		13th May	Fri	Admission Committee Meeting & Exam	do
14th Nov	Sat	do		14th May	Sat	T.C meeting & Exam	do
15th Nov	Sun			15th May	Sun		
16th Nov	Mon	Part-I Classes	Provisional Admission Part II	16th May	Mon	Summer recess	Part II form fillup
17th Nov	Tue	do	do	17th May	Tue	do	do
18th Nov	Wed	do	do	18th May	Wed	do	do
19th Nov	Thu	do	do	19th May	Thu	do	do
20th Nov	Fri	Part-I, Part-II & Part-III Classes		20th May	Fri	do	do
21st Nov	Sat	do		21st May	Sat	do	do
22nd Nov	Sun			22nd May	Sun		
23rd Nov	Mon	Part-I, Part-II & Part-III Classes		23rd May	Mon	do	
24th Nov	Tue	do		24th May	Tue	do	
25th Nov	Wed	do		25th May	Wed	do	
26th Nov	Thu	Ardi Doury Day Observation & Classes		26th May	Thu	do	
27th Nov	Fri	Part-I, Part-II & Part-III Classes		27th May	Fri	do	
28th Nov	Sat	do		28th May	Sat	do	
29th Nov	Sun			29th May	Sun		
30th Nov	Mon	Part-I, Part-II & Part-III Classes		30th May	Mon	do	
				31st May	Tue	do	
T.D - 13 W.D - 13				T.D - 1 W.D - 26			

1st Dec	Tue	Part-I, Part-II & Part-III Classes		1st June	Wed	Summer recess & Part III University Exam.	
2nd Dec	Wed	do		2nd June	Thu	do	
3rd Dec	Thu	do		3rd June	Fri	do	
4th Dec	Fri	do		4th June	Sat	do	
5th Dec	Sat	do		5th June	Sun	Sunday	
6th Dec	Sun			6th June	Mon	Summer recess & University Exam.	
7th Dec	Mon	Part-I, Part-II & Part-III Classes		7th June	Tue	do	Part I form fillup and on line admission
8th Dec	Tue	do		8th June	Wed	do	do
9th Dec	Wed	do		9th June	Thu	do	do
10th Dec	Thu	do		10th June	Fri	do	do
11th Dec	Fri	do		11th June	Sat	do	do
12th Dec	Sat	do		12th June	Sun	Sunday	
13th Dec	Sun			13th June	Mon	Summer recess & University Exam.	Part I form fillup and on line admission
14th Dec	Mon	IQAC meeting & Classes		14th June	Tue	do	do
15th Dec	Tue	Admission Committee Meeting & Class		15th June	Wed	do	do
16th Dec	Wed	Part-I, Part-II & Part-III Classes		16th June	Thu	do	do
17th Dec	Thu	do		17th June	Fri	do	do
18th Dec	Fri	do		18th June	Sat	do	do
19th Dec	Sat	do		19th June	Sun	Sunday	
20th Dec	Sun			20th June	Mon	Summer recess & University Exam.	
21st Dec	Mon	Part-I, Part-II & Part-III Classes	Admission Part III	21st June	Tue	do	
22nd Dec	Tue	do	do	22nd June	Wed	do	
23rd Dec	Wed	do	do	23rd June	Thu	do	
24th Dec	Thu	Fateha Gazi Dahanam		24th June	Fri	do	
25th Dec	Fri	Christmas day		25th June	Sat	do	
26th Dec	Sat	Part-I, Part-II & Part-III Classes		26th June	Sun	Sunday	
27th Dec	Sun			27th June	Mon	Summer recess & University Exam.	
28th Dec	Mon	Part-I, Part-II & Part-III Classes		28th June	Tue	do	
29th Dec	Tue	do		29th June	Wed	do	
30th Dec	Wed	do	Admission Committee meeting	30th June	Thu	do	
31st Dec	Thu	Part-I, Part-II & Part-III Classes					
T.D - 25 W.D - 25 [Total T.D - 161 Total W.D - 270]				T.D - 00 W.D - 26			

